



“A faith-based substance abuse recovery ministry”
 damascushome.org

Job Title:	Food Service Manager	Job Category:	Food Preparation /Procurement/Coordinator
Department/Group:	Straight Street Men’s Campus	Job restrictions:	Male Candidates Only
Location:	Maud, Texas	Travel Required:	Minimal.
Level/Salary Range:	T.B.D.	Position Type:	Full Time
HR Contact:	Program Director	Date posted:	June 2021
Will Train Applicant(s):	Duties and expectations will be explained and instructed thoroughly.	Posting Expires:	When filled.

Applications Accepted By:

Contact or E-mail:
 (903) 585-3186 or admin@damascushome.org
 Contact or Attention to: **Program Director**

Mail: Damascus Home of Redwater, Inc.
 P.O. Box 583
 Redwater, TX. 75573

Job Description

Role and Responsibilities:

- Train, and oversee residents for Kitchen duties.
- Manage the inventory and order food and beverages, equipment, and supplies.
- Prepare and oversee food preparation, portion sizes, and the overall kitchen operation.
- Inspect supplies, equipment, and work areas.
- Ensure all food preparations comply with health and food safety standards and regulations.
- Schedule resident assignments for cooking and/or kitchen duties.
- Maintain budgets and review procurement transactions.
- Coordinate with grocery shopper on inventory and budgeting.

Qualifications and Education Requirements:

- Graduation from an accredited senior high school or equivalent GED.
- Valid driver's license in the state of Texas with an acceptable driving record required, unless waived by management.
- Experience in the supervision of employees preferred.
- Ability to exercise independent judgment and leadership, analyze situations accurately and take effective action.
- Instill and maintain a sense of Christian morals within a high stress environment.
- Display a developed level of biblical discernment and a spiritual maturity in communication skills.