



"A faith-based substance abuse recovery ministry"
damascushome.org

Job Title:	Ministry Attendant - Mid-Shift (3:00 PM - 11:00 PM)	Job Category:	Mentor & Resident Supervisory Coordinator
Department/Group:	Straight Street Men's Campus	Job restrictions:	Male Candidates Only
Location:	Maud, Texas	Travel Required:	Minimal.
Level/Salary Range:	T.B.D.	Position Type:	Full Time Shift
HR Contact:	Program Director	Date posted:	June 2021
Will Train Applicant(s):	Duties and Expectations will be instructed and explained thoroughly.	Posting Expires:	When filled.
Applications Accepted By:			
Contact or E-mail: (903) 585-3186 or admin@damascushome.org Contact or Attention to: Program Director		Mail: Damascus Home of Redwater, Inc. P.O. Box 583 Redwater, TX. 75573	
Job Description			
Role and Responsibilities:			
<ul style="list-style-type: none"> • Supervise Support Staff members. • Apply significant biblical knowledge to disciple and mentor residents from the Word of God. • Maintain order and oversee resident studies. • Facilitate curriculum program. • Monitor all schedules and authorized activities. • Document activity and ensure all (on shift) documentation is accurate, complete, filed, and submitted as required. • Ensure appropriate staff coverage and scheduling in accordance with policies, procedures and regulations. • Attend all Staff meetings when scheduled. • Perform other duties as assigned. 			
Qualifications and Education Requirements:			
<ul style="list-style-type: none"> • Graduation from an accredited senior high school or equivalent GED. • Valid driver's license in the state of Texas with an acceptable driving record required, unless waived by management. • Experience in the supervision of employees preferred. • Ability to exercise independent judgment and leadership, analyze situations accurately and take effective action. • Instill and maintain a sense of Christian morals within a high stress environment. • Display a developed level of biblical discernment and a spiritual maturity in communication skills. 			